



2255 Chandler Street – P.O. Box 209
Selma, California 93662
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www.cidwater.com

ACCOUNTANT – ASSESSOR/COLLECTOR
(\$50,000 - \$65,000 Annually DOQ)
Job Announcement
Consolidated Irrigation District
Selma, CA

The Consolidated Irrigation District is currently recruiting for an experienced Accountant – Assessor /Collector to join our team.

Consolidated Irrigation District

Located among some of the most productive agricultural land in the world, the Consolidated Irrigation District's (District) primary mission is to deliver surface water to and manage groundwater resources for the nearly 141,000 acres within the District's service area. It successfully accomplishes this through the efficient and effective management of a team/family-oriented staff.

Formed in 1921, the District and its predecessor companies have been delivering Kings River water since the 1880's. Having a rich and storied history, the District today is an industry leader in surface water delivery and groundwater resource management.

Position Description

The Accountant – Assessor/Collector is a professional position responsible for coordinating accounting functions and acting as the District Assessor/Collector. Duties include ensuring proper internal accounting control; General Ledger maintenance; accounts payable/receivable; payroll; maintaining assessment records; assessment billing; working with an external auditor; and assisting with other customer service-related functions.

Pay, Benefits, and Work Schedule

The Accountant – Assessor/Collector is a full-time position. The salary range is \$50,000 - \$65,000 annually depending on experience. The District offers an excellent benefits package that includes employer paid medical, dental and vision premium for employees and fifty percent for dependents; 401(k) with six percent employer contribution; life insurance coverage; two weeks paid vacation leave annually, two weeks paid sick leave annually, nine and a half District observed annual holidays and one personal day.

Job Related Qualifications

Knowledge, skills, and abilities:

1. Generally accepted accounting and auditing principles, methods, and their application to governmental accounting systems

2. The general principles of public finance, governmental budgeting and reporting, and cost accounting
3. Operate modern office equipment including computer equipment and software systems
4. Train and provide direction to subordinate staff
5. Interpret and analyze a wide variety of governmental codes and ordinances
6. Express ideas clearly and concisely, both orally, and in writing
7. Establish and maintain effective working relationships with the public, governmental officials, and other employees

Any combination of education and experience that could likely provide the required knowledge, skills, and abilities is qualifying. A typical, but not required way to obtain the knowledge, skills, and abilities would be:

Education: Associates Degree or higher in Business Administration, Accounting, or other closely related field or completion of an approved related program from an accredited university, community college, or vocational school.

Experience: Three years of full-time office experience with a minimum of one year in a supervisory capacity. The office experience should include professional accounting or auditing duties.

License: Possession and maintenance of a valid California Driver's license is required during the term of employment in this position. Candidate considered for hire must provide proof of a valid driver's license and a current copy of their driving record.

Selection Process

To be considered for this position, please submit your resume no later than **APRIL 29, 2022**, by mail, email, or in person to:

Consolidated Irrigation District
Attention: Human Resources
P.O. Box 209, 2255 Chandler Street
Selma, CA 93662

Visit the District's website at www.cidwater.com

Email resume material to: info@cidwater.com

For questions, please call (559) 896-1660

The District conducts verification of a candidate's employment history, education, training, and other information submitted by a candidate. The selected candidate will be subject to a criminal background check.

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Equal Opportunity Employer

Consolidated Irrigation District is an Equal Opportunity Employer. If you need special accommodation due to a qualifying disability, please contact the District at (559) 896-1660.